



## **Instrument Rental Policy**

### **Last updated: January 2015**

#### **General**

Over the years Suzuki Music Winnipeg Inc (SMW) has invested in quality violins and cellos of varying sizes for the purpose of supporting members through access to reasonable rate instrument rentals.

SMW maintains an inventory listing of instruments available for rent. Currently instruments are being stored in volunteer's homes.

#### **Rental**

Instruments are rented by the month and the rental period is set at the time of signing the agreement based on the renter's need. Rates are set every June for commencement of a new program year in September. Rate changes will be communicated to renting families.

Current Rental Rates are:

Cello:	\$20.00 per month
Violin:	\$10.00 per month

Payment options (cheques made payable to Suzuki Music Winnipeg Inc.):

- 1 payment for the full rental period
- Post dated cheques dated for the first day of each month of the rental period

A damage deposit is required as follows:

Cellos:	\$150.00
Violins:	\$100.00

All damage deposits will be refunded within 10 business days of the return of the instrument less cost of damages, where applicable.



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Renters will be responsible for making arrangements to pick up and return the instruments with our instrument coordinators. Instrument coordinators can be contacted via email at [smwinstruments@gmail.com](mailto:smwinstruments@gmail.com).

A condition report will be signed by the renter and the instrument coordinator at the time of rental and upon return of the instrument at the end of the agreement.

#### **Instrument Repairs**

SMW is responsible for the regular maintenance of our instruments. Renter's are responsible for regular wear of the instrument (e.g. string replacement) and any damages caused to the instrument during the rental period. The renter is responsible for reporting damages to the instrument coordinator and arranging for the repair by our authorized service provider.

Authorized service providers:

Garth Lee Strings  
1781 Assiniboine Ave  
Winnipeg, MB  
(204) 896-4085  
[info@garthleestings.com](mailto:info@garthleestings.com)

John Weier  
239 Bartlet Ave  
Winnipeg, MB  
(204) 284-5313  
[jweier@mts.net](mailto:jweier@mts.net)



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**Rental Agreement**

Renter Information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Student Name: \_\_\_\_\_

Private Teacher: \_\_\_\_\_

See reverse for instrument details.

Board use only:

Payment Received:	<input type="checkbox"/> in full for the rental period received	
	<input type="checkbox"/> monthly post dated cheques received	
Damage Deposit Received:	<input type="checkbox"/> Violin \$100.00	<input type="checkbox"/> Cello \$150.00
Signed Condition Report Attached:	<input type="checkbox"/> Yes	



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**Rental Agreement**

Instrument Description: \_\_\_\_\_

Inventory No.: \_\_\_\_\_

Rental Period:

\_\_\_\_\_  
Start

\_\_\_\_\_  
End

Monthly Rental Fee:       Violin \$10/month       Cello \$20/month

- I have read and understand the instrument rental policy.
- I agree to the terms outlined in the policy.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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**Condition Report**

Instrument Description: \_\_\_\_\_

Inventory No.: \_\_\_\_\_

Renter: \_\_\_\_\_

Instrument Part	Condition
Case	<input type="checkbox"/> Excellent <input type="checkbox"/> Very Good <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor Noted damage:
Violin/Cello	<input type="checkbox"/> Excellent <input type="checkbox"/> Very Good <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor Noted damage (see diagram below):
Bow	<input type="checkbox"/> 75 – 100% Hair <input type="checkbox"/> 50 – 75% Hair <input type="checkbox"/> less than 50% Hair Noted damage:

\_\_\_\_\_  
Renter's Signature

\_\_\_\_\_  
Instrument Coordinator's Signature

\_\_\_\_\_  
Date

\* See reverse side

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**Condition Report**

Mark damages below:

